

**DEPARTMENT
POLICY**

State Emergency Relief (SER) provides immediate assistance to meet a current emergency. If the SER group expects to receive income or assets in the future, but not in time to resolve the emergency, a repay agreement may be necessary. It is a condition of SER eligibility that the SER group agree to repay the SER issued at the time they receive the expected income or assets.

**Lottery
Winnings**

If an SER group member is identified on the lottery match, from the date of application until the date the benefit is issued, the SER group must repay the SER benefit. The repayment amount shall not exceed either the lottery winning amount or the actual SER payment amount. Please follow Incorrect Issuances Policy in ERM 401 to request a refund from the SER group.

**Income/Asset
Repayment**

Take repay agreements against any of the following future resources if an application for them is pending, or if there is another reason the SER group expects to receive them in the future.

- Workers compensation benefits.
- Settlement of a claim or lawsuit.
- Other expected income and assets not excluded from repay agreements.

Note: Do not take repay agreements against future wages (income beyond the 30-day authorization period) or any type of Social Security benefits (RSDI or SSI). The department no longer takes repay agreements for shelter or utility deposits. Refer providers who want to voluntarily return a deposit to the local office fiscal unit.

**DHS-2157,
Repay
Agreement**

Any adult member of the SER group who expects to receive income from a source specified in this item must sign a DHS-2157, Repay Agreement. Attach the original DHS-2157 to the DHS-849, Authorization/Invoice, and send the documents to the local office

fiscal unit. Give the second copy to the person who signed the form. Place the third copy in the case record.

The fiscal unit processes the DHS-2157 according to policy in Accounting Manual (ACM) Items 480 and 481-1.

LEGAL BASE

MAC R400.7001 et seq.